

**Minutes of Berryfields Parish Council Meeting
held at Roman Park, Sir Henry Lee Crescent, Aylesbury, HP18 0YT
on Wednesday 18th September 2024.**

Present: Councillors Laurilee Green (Chairman), Bindu Gundapudi, Gareth Lane, Louise Rees, Lucy Harmes, Nigel Pike, Paul Redshaw, Rick Smith, Anthea Cass (Parish Clerk), Sarah Tomlin (Deputy Clerk and minute taker)

24.1 **Apologies for absence**

Councillor Sekhar, Councillor Yandrapati, Councillor Waite (Buckinghamshire Councillor)

24.2 **Declarations of interests in items on the agenda**

No declarations of interest.

24.3 **Open forum** (under adjournment)

No comments.

No public in attendance

24.4 **Police Report**

No police report

24.5 **Planning**

To consider any planning applications submitted for consultation to the Parish Council and any other applications received after the publication of this agenda:

24/02322/VRC | Variation of condition 11 (plans) relating to application 17/00041/ADP and 17/B0041/NON (Construction of 60 flats with associated car parking, landscaping and access road) | Berryfields MDA Bicester Road Quarrendon Buckinghamshire

Removed from the portal prior to today's meeting. The clerk to request it is returned to the portal for discussion at the October Parish Council meeting.

24/02437/APP | Householder application for erection of standalone home office | 30 Kentish Street Aylesbury Buckinghamshire HP18 1AA

Removed from the portal prior to today's meeting. No discussion required.

24/02299/APP | Householder application for driveway and drop kerb | 32 Lakeland Drive Aylesbury Buckinghamshire HP18 0ZU

Resolved to be neutral

Proposed by: Cllr Redshaw

Seconded by: Cllr Lane

24/02695/APP | Householder application for loft conversion including 2no. dormers to the front elevation and 3no. dormers to the rear elevation | 22 Morgan Drive Aylesbury Buckinghamshire HP18 0HZ

Resolved to be neutral

Proposed by: Cllr Smith

Seconded by: Cllr Rees

24.6 **Minutes**

To agree on minutes of the Parish Council Meeting held Wednesday 17 July 2024.

Proposed by: Cllr Harmes

Seconded by: Cllr Lane

24.7 **Land and Facilities**

Roman Park & Village Hall

Update as circulated on Clerk's report.

Tennis

LTA has a new initiative in conjunction with Barclays to entice new tennis players. Residents are asked to become 'activators', which means they give free tutoring to new players. They are DBS checked and would be covered under the PC public liability. This group wants to run on a Saturday 10am to 11am. These sessions are free and require councillors to resolve.

Resolved to be in favour

Proposed by: Cllr Smith

Seconded by: Cllr Pike

Kiosk

Focuss Construction is due to visit on 19th September to review and discuss the roof to advise the responsible party for the necessary repairs. The Clerk will report at the next meeting.

Allotments

The allotment sheds have been in place for several years, they are all coming to their end and in need of repair/replacement. Quotes to repair the sheds are more than £150 each. The Parish Council is not obliged to provide sheds, and the provision of a shed does not form part of the allotment tenancy agreements. The Clerk requested councillors' advice to either continue with a repair programme or inform tenants of their responsibility to maintain the sheds themselves. Councillors advised to obtain quotes for new sheds before continuing discussions at the next meeting.

Park Inspections and repairs

The Play Inspection Company is due to inspect parks next week, commencing on 23rd September. The Clerk will report back.

Street Naming

Councillors to agree and ratify the new street name per the previously circulated email.
Councillors agreed unanimously to Cascade Grove.

Resolved to be in favour

Proposed by: Cllr Smith

Seconded by: Cllr Redshaw

IT

Shard Tec – IT Support for both hall and Parish Council monthly charges. Request Councillors to resolve the cost of this moving forward. Details in clerk report.

Resolved to be in favour

Proposed by: Cllr Rees

Seconded by: Cllr Pike

24.8 Finance

24.8.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

Councillors approved unanimously

Proposed by: Cllr Pike

Seconded by: Cllr Harmes

24.8.2 To agree the accounts to the end of July 2024 as circulated in August.

Councillors approved unanimously

Proposed by: Cllr Pike

Seconded by: Cllr Rees

24.8.3 To agree on the accounts to end August as circulated.

Councillors approved unanimously

Proposed by: Cllr Harmes

Seconded by: Cllr Rees

24.8.4 To review and agree external audit report signed off by PKF Littlejohn

Councillors approved unanimously

Proposed by: Cllr Redshaw

Seconded by: Cllr Harmes

24.9 Events

Feedback on children's fun days.

Very positive feedback from parents, good format to follow for next year, wristbands worked very well, hugely successful, broke even on income v expenditure. Well done to all involved.

Friday evening events

Bollywood evening was very well attended. Donation bucket for the food bank raised in excess of £300.

The two community evenings were very successful with good numbers of residents in attendance and good bar takings.

24.10 Meetings & matters of report

Youth Club – The sessions which ran on Thursday evenings during the summer holidays were well attended and successful. Sessions are now back to Friday evenings and are running every other week pretty much up to end of November. Volunteers are required to run sessions on topics youths may find interesting. There are some potential issues with children attending youth club using the MUGA at same time as members of the public. Suggestion put forward for a sign for the public on the MUGA to say MUGA closed during Youth Club times.

The Chairman, Cllr Smith and The Clerk attended a Teams meeting with BALC regarding changes to planning, which requires consideration of a plan moving forward.

Cllr Pike put forward an idea to request warm clothing donations from residents. It was discussed that while this is a good idea in principle, based on previous experience; lack of storage space and dumping of other items would be an issue.

Cllr Rees commented that food bank collections every other Wednesday are not working too well due to a lack of residents bringing donations. Alternative locations were recommended along with requesting assistance from Esquires.

24.11 Dates of next Parish Council Meeting

Parish Council Meeting Wednesday 16th October 2024.

BERRYFIELDS PARISH COUNCIL Payment run 18 September 2024

	BERRYFIELDS PARISH COUNCIL Payment run 18 September 2024	Net	VAT	Total £
BARCLAYS				
RTM	additional cut at Lakeland Drive (authorised by chair) and cut along fence line of allotments	£ 550.00	£ 110.00	£660.00
RTM	Monthly contract work Inv 4895	£ 2,752.86	£ 550.57	£ 3,303.43
See the Light	CCTV Pole Berryfields	£ 190.00	£ 38.00	£ 228.00
David Lucas	Inv BPC03/09/2024	£ 665.00	£ -	£ 665.00
Shard Tec	Inv 5062	£ 608.86	£ 121.77	£ 730.63
Pickerings	Inv 1221227 container hire	£ 105.60	£ 21.12	£ 126.72
Pickerings	Inv 1221228 container hire	£ 176.00	£ 35.20	£ 211.20
Shield	Inv 7989 Litter/dog poo bins empty	£ 819.00	£ 163.80	£ 982.80
Shard Tec	inv 4932 - Office and new tablet for parks (£150)	£ 259.46	£ 51.89	£ 311.35
Helpful Hirings	Inv 487260 - safety barrier for children summer entertainment	£ 160.00	£ 32.00	£ 192.00
Baughan Pest Control	Inv 7067	£ 100.00	£ 20.00	£ 120.00
Playdale	inv 000056736 - swing chains for Berryfields Green	£ 363.16	£ 72.63	£ 435.79
Agnes Alborz Consultancy	Inv PC001870 park inspections for August	£ 172.50	£ -	£ 172.50
Attitude Autos	Inv AA00768	£ 150.00	£ -	£ 150.00
Lauren O Sullivan	Childrens Summer entertainment	£ 276.00	£ -	£ 276.00
APPAS	Bouncy Castle Hire for summer entertainment	£ 840.00	£ -	£ 840.00
Playdale	chains and shackles for the new basket swing for Berryfields Green.	£ 896.43	£ 179.29	£ 1,075.72
		£ 9,084.87	£ 1,396.27	£ 10,481.14
LLOYDS				
			£ -	
DAYLA	Inv 1526838	£ 325.32	£ 65.06	£ 390.38
DAYLA	Inv 1527459	£ 64.39	£ 12.88	£ 77.27
DAYLA	Inv 1524244	£ 230.91	£ 46.18	£ 277.09
DAYLA	Inv 1522979	£ 35.00	£ 7.00	£ 42.00
DAYLA	Inv 1524242	£ 42.60	£ 8.52	£ 51.12
DJ DAN BLAZE	Inv 3934 - entertainment for community evening	£ 500.00	£ -	£ 500.00
Aston Commercial Clean	Inv 2902 - August	£ 908.96	£ 181.80	£ 1,090.76
Lock and Key	Inv 19362 - TV/CCTV and wall bracket	£ 486.00	£ 97.20	£ 583.20
Aston Building Surveyor	Inv for Kiosk roof survey	£ 300.00	£ 60.00	£ 360.00
CIA Fire and Security	Inv 273632 Inspection	£ 630.00	£ -	£ 630.00
JNC Events	Inv 2201 Stage hire	£ 45.00	£ 9.00	£ 54.00
Ignite	Inv 00432 call out broken toilet	£ 60.00	£ 8.00	£ 68.00
		£ 3,583.18	£ 139.64	£ 4,123.82
	TOTAL	£ 12,668.05	£ 1,535.91	£ 14,604.96